North of Tyne Community Led Local Development

Expression of Interest for:

* Capital Projects (ERDF)
* Capital + Revenue Projects (ERDF)

This document is available in large print. Please contact us to request your copy.

1. Organisation overview

|  |  |  |  |
| --- | --- | --- | --- |
| 1.1 | Name of your organisation |  | |
| 1.2 | Type of organisation | | |
| Registered Charity  Charitable Incorporated Organisation (CIO)  Company Limited by Guarantee | | Community Interest Company (CIC)  Other (please state)  ………………………….. …………………… |
| 1.3 | Organisation’s Website / Facebook (if applicable) |  | |
| 1.4 | Lead contact  (name and role) |  | |
| 1.5 | Lead contact email |  | |
| 1.6 | Lead contact phone no. |  | |
| 1.7 | Have you or your organisation delivered EU funded projects before? | Yes  No | |
| 1.8 | Please provide your organisation’s most recent income, expenditure and reserves? | Financial Year………………………………….  Income…………………………………………..  Expenditure……………………………………  Reserves………………………………………. | |
| 1.9 | Please provide a short description of your organisation and its aims. (up to 50 words) | | |
|  | | |

1. Project Overview

|  |  |  |
| --- | --- | --- |
| 3.1 | What is your project’s working title? |  |
| 3.2 | Please indicate which Activity within the North of Tyne CLLD Strategy your project relates to. | Activity 1  Activity 2  Activity 3 |
| 3.3 | When are you looking to start and finish your project? |  |
| 3.4 | Address of the premises you wish to refurbish (including post code) |  |
| 3.5 | Is this a partnership / joint application? | Yes  No |
|  | If yes, who are your partners? |  |
| 3.6 | Do you own the space / the building you wish to refurbish?  Do you currently lease / Are you planning to lease the space / the building you wish to refurbish? | Yes  No  Yes  No |
| 3.7 | Are there any restrictions on the use of the building? | Yes  No  Don’t know  If yes, please detail |
| 3.8 | The structural condition of the building is: | Good  In need of minor improvements  Poor, in need of major work |
| 3.9 | Has a condition survey been completed on the building in the last five years? | Yes  No  Don’t know |
| 3.10 | We have a maintenance plan for the building / space. | Yes  No  Not applicable |
| 3.11 | We know how much it will cost for us to run the building / space. | Yes, in detail  Approximately  No, not really |
| 3.12 | We know what tests we need to undertake in order to keep the building / space safe. | Yes  No  Don’t know  If yes, please detail: |
| 3.13 | We have an asbestos report. | Yes  No  Don’t know  If yes, date of report: |
| 3.14 | We have a fire risk assessment. | Yes  No  Don’t know  If yes, date of assessment: |
| 3.15 | We have an annual building risk assessment. | Yes  No  Don’t know  If yes, date of last review: |
| 3.16 | Will the works require planning permission, including change of use? | Yes  No  Don’t know  If yes, please explain: |
| 3.17 | Are you aware of any other consents necessary to complete the works? | Yes  No  Don’t know  If yes, please explain: |
| 3.18 | Are you aware of the appropriate Building Regulations for this work? | Yes  No  Don’t know  If yes, please explain: |

1. Project Details

Please be specific in your answers and use bullet points if this helps you explain things better.

|  |  |
| --- | --- |
| 4.1 | What is your project idea? (up to 50 words) |
|  | |
| 4.2 | What are the proposed capital activities? (up to 100 words) |
|  | |
| 4.3 | How are you going to ensure that the refurbishment will support entrepreneurship and businesses? What are your plans for the usage of the refurbished premises? (up to 100 words) |
|  | |
| 4.4 | What will be the change or difference your project will make to your target groups? What does success look like? (up to 100 words) |
|  | |
| We know you might find it easier to explain your project idea in your own words. If you would like to share your idea via a short video, please provide a link to a Youtube/Vimeo video (max length 2 mins) that introduces your organisation, your project idea and what the impact will be (if you need help filming it, please contact Victoria Powell). This is optional and in addition to the Expression of Interest. If you decide not to submit a video, it will not affect the outcome of the Expression of Interest process. | |
| Link to your video: | |

1. Project cost and outputs

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| --- | --- | --- | --- |
|  | | Capital: | Revenue: |
| 5.1 | What do you estimate the total cost of your project to be? |  |  |
| 5.2 | How much would you like to receive from us? (you can request up to 60%) |  |  |
| 5.3 | Have you secured match funding for your project yet? | Yes  No | Yes  No |
| If yes, please provide details (source and value). |  |  |
| If no, what are your plans to secure it? |  |  |
| 5.4 | Would you consider ‘crowd funding’ as match? | Yes  No | Yes  No |
| 5.5 | Do you know how many square metres your project is going to refurbish (area inside the external walls)? | Yes  No  If yes, please provide the figure:  …………………….. square metres | n/a |
| 5.6 | Will the project deliver any of the ERDF ‘revenue outputs’? | n/a | Yes  No  Enterprises receiving support (both new and/or established)  How many?............  Employment increase in supported enterprises (in ‘full time equivalent’ jobs)  How many?..............  Potential entrepreneurs assisted to be enterprise ready  How many?.......... |

1. Declaration

I confirm I am authorised to make this Expression of Interest on behalf of the above organisation listed in section 1 of this Form.

I understand the following:

You will use the information I have provided to process this Expression of Interest and, if successful, to invite my organisation to submit a full application for a grant from North of Tyne Community Led Local Development (CLLD).

You will share the information I have provided with North of Tyne CLLD Local Action Group members so that they can assess this Expression of Interest.

You will share the information I have provided with funders and their auditors to report on the progress of North of Tyne CLLD and as part of audits and monitoring visits. The funders’ organisations include: Department for Work and Pensions, Ministry of Housing, Communities and Local Government, European Commission and European Court of Auditors. You will keep the information till 31 December 2033 or longer if required by the funders to meet your contractual obligations with them.

I declare that the information included in this Expression of Interest is true and correct to the best of my knowledge.

|  |  |
| --- | --- |
| Name |  |
| Position in organisation |  |
| Signature (scanned signature is sufficient) |  |
| Date |  |

Please return your completed Expression of Interest to the following email address: [clldproject@newcastle.gov.uk](mailto:clldproject@newcastle.gov.uk)

If you need any help filling in this form, please contact Victoria Powell, Communities Officer for North of Tyne CLLD on:

Tel: 0191 2773598

E-mail: [Victoria.powell@newcastle.gov.uk](mailto:Victoria.powell@newcastle.gov.uk)